

BLACKMUD CREEK COMMUNITY LEAGUE BOARD MEETING

MINUTES OF MEETINGS

DATE: June 22, 2015
LOCATION: Johnny Bright School
TIME: 7: 30 P.M.
CHAIR: Garrick Ma
PRESENT: Veronica Dutchak (by phone), Rob Powell, Kim Lucid, Jill Gurela, Gil Rueck
ABSENT: Corice Dux, Dawn Harsch, Chad Willsey, Andrea Hesse
GUESTS :
MINUTES: Kim Lucid

CALL TO ORDER AND ESTABLISH QUORUM

Garrick Ma, President, called the meeting to order at 7:34 p.m. A quorum was established.

APPROVAL OF AGENDA

Motion to approve by Rob Powell, seconded by Gil Rueck and unanimously carried the agenda is approved.

APPROVAL OF MINUTES

Motion to approve the minutes of May 19 by Rob Powell, seconded by Veronica Dutchak and unanimously approved with the changes Under new business, remove the sentence about voting in Corice "has taken some accounting courses" and V Dutchak to perform the function of internal audit.

Take out paragraph about Garrick speaking to Annie

Minutes for June 16 deferred to next meeting.

NEW BUSINESS

Constable Woodall

-K. Lucid found out that he lived in Terwillegar Towne, so we decided not to do anything as a board

BUSINESS ARISING FROM MINUTES

Canada Day Event-Heritage Valley Spectacular

-4000 people might be overestimating the amount of people so they have changed the amount of food for 2000 people instead

-The event will be from 5pm-11:30pm

-1/3 HPCL, 1/3 BCCL, 1/3 River Valley Church

-Finance person from HPCL (Jeff) is looking after the expenses for this day. V. Dutchak asked for a copy of the budget for the event to be sent out

-Callaghan playground committee emailed V. Dutchak and asked if they are still getting the proceeds from the glowsticks or only 1/3, if so should they even continue? If they get their profit no matter what it could be at a loss to the board.

-Full 50/50 tickets proceeds will go to the playground committee, this will be all cash

-V Dutchak is worried about the risk of reconciling the inventory with using the debit machines.

-G. Ma thinks that they are only using the debit machines to purchase tickets and then we could use the tickets to reconcile the inventory

-G. Ma is meeting with Bruce to stake out the parking lot. The playground committee wants to be on the east side with their tent but that will be parking so they will probably have to be on the west side where the food is, which is better to keep all of that together

-Security shifts, 2 shifts, 3.5 hrs each, 4:30-8 and 8-11:30pm, need approx. 4-5 people per shift. We are working on getting some vests and pylons donated for the night. We need pylons for the event, approx. 8 across. Flashlight sticks for the late shift

-We may get some police officers to volunteer if that is ok with EPS

-G. Ma will look into medical presence at the event

Allard School Update

-G. Ma and G. Rueck met with EPSB, planning, city of Edmonton and ACI architects. They provided us with an outline blueprint of the school and possible location

-Expecting K-9, 900 children

-We provided them with the survey results, there was a mix of people that wanted a separate hall as opposed to an attached hall. First objective was to provide physical activity. The architect thought they could attach something to the modular side closest to the rink, if that was to happen we would have to have all of the money up front. They suggested to stub out the utilities for later.

-The auxiliary gym at Allard is proposed to be bigger than Johnny Bright, it could be locked off for the community. We could attach a kitchen beside the gym, we would be investing the payment for the kitchen, bathroom, small waiting room, canteen opening for soccer fields. The school is paying for the auxiliary gym to be built and we would only have to pay for the extra addition. We don't have to apply for an RFP for this type of project.

-Casino funds could go towards outfitting the interior and kitchen

- The school likes this because it will give them additional kitchen space. The school has proposed that the food classroom be flipped to the downstairs level and added to our kitchen space to make one large food prep space
- There has to be agreement for operating costs & maintenance
- If we can't commit to doing this now, they would stub everything out and the mechanical would be done as well
- First priority on the survey was physical and then daycare, we could use part of the school for daycare if it is not utilized in the future
- We could apply for a CFIP possibly
- Waiting for the architect to come back with a cost for this, which will determine where we go from here
- The playground will be located halfway between the school and the rink. We only need a design committee and not a playground committee

Needs Assessment Survey (R. Powell)

- How should R. Powell share the survey results on facebook? G. Ma suggested sharing the results and then draft a general summary. Created a .pdf and put it on the website with a link to that on facebook

Allard Playground (R. Powell)

- R. Powell has started working on a design committee. Has approx. 4 volunteers so far. They are going to flyer the Allard neighbourhood and then have a kick off meeting about it

REPORTS OF MEMBERS

Financials (V. Dutchak)

- V. Dutchak has most of the operating grant completed, which has to be submitted by Friday. We have to add all the programs, events, etc. for 2014. K. Lucid will check the mail and if the annual return is not there will call the office to get a copy
- Have to estimate volunteer hours, 1 hr per week x 10 board members, at least 700 hrs
- Minutes from AGM, annual return (scanned copy), audit sign off (kim-scanned), copy of the most recent tri-partied agreement (R. Powell forwarded V. Dutchak a copy of his email regarding the tri-partied agreement)
- We have not reconciled the \$1700 with Terwillegar Rec Centre for swimming that we had already cancelled. G. Ma will follow up with this

NEXT MEETING

Thursday, Sept 10 at 7:30pm at Johnny Bright.

ADJOURNMENT

Upon a motion duly made by Jill Gurela, seconded by Garrick Ma, and unanimously carried, the meeting was adjourned at 9:05p.m.